



## Re-registration

### In the period from

- summer term: **January 14 – January 31**

- winter term: **July 02 – August 07**

**All students must register for further studies - Re-registration –**  
(Article 93 paragraph 1 of the Bavarian Higher Education Innovation Act - BayHIG -).

### Re-registration takes place as follows:

The payment of the student union fee of **72.00 euros and, if applicable, EUR 500 service fees for students from third countries (pursuant to Art. 13 para. 3 sentence 1 no. 2 BayHIG)** takes place during the re-registration period via an e-payment procedure. If you are a student of the “Campus für Weiterbildung”, payment is also made via the e-payment procedure. Re-registration is also required if your employer pays the tuition fees and the student union fee. In this case, payment is processed via the Campus für Weiterbildung, by invoice.

Please follow the instructions in the PRIMUSS student portal regarding the e-payment procedure. Re-registration has only taken place if the amount has actually been received (on time and in the required amount) by Technische Hochschule Ingolstadt.

For questions regarding the contributions, please contact the Student Financing Office (contact see above). Please also refer to the information sheet on contributions and fees.

If you have changed health insurance, you will need the insurance confirmation from the insurance company. This is sent digitally by the insurance company directly to Technische Hochschule Ingolstadt. Please contact your insurance company so that they can send the certificate.

You are obliged to notify any changes to the data provided at enrolment.

Please note that **re-registration is also required** if you are in a practical semester, holiday semester or foreign semester in the coming semester!

Re-registration is **NOT** required

- if you are terminating your studies in your current degree programme (graduates, exmatriculation) or
- if you are a module student (IAW)
- for the Language Centre

## Consequences of unsuccessful re-registration:

**Students, who do not re-register within the time period set out by the Hochschule Ingolstadt, will be dismissed from the University in accordance with Art. 94 paragraph 2 in conjunction with Art. 91 No. 4 BayHIG.**

The certificates (e.g. BAföG, matriculation certificates, etc.) for the coming semester are available in the PRIMUSS student portal at the beginning of the following semester at the earliest.

The student ID cards can be updated at the beginning of the semester on a validator at Technische Hochschule Ingolstadt.